**Your Name**

0300-1234567 | [emailaddress@example.com](mailto:emailaddress@example.com) | City, Pakistan | LinkedIn hyperlink your linkedin

Radically optimizes business operations by implementing statistics and programming methods to gather, analyze, and interpret data.

**To write your professional summary, run a search for [your designation, objectives]. Example: Sales representative objectives. This is why a company hires you. A sales representative is hired to maximize revenue. They sell products which brings in money. So your professional summary would go like, “Maximizes revenue by drawing upon X years of sales experience, implementing active listening, negotiation, persuasion, and interpersonal skills. Identifies client needs and pitches solutions accordingly.” This is a basic summary. I expect you to have at least something like this so that I can make it better.**

|  |  |  |
| --- | --- | --- |
| Skills  Skills | Skills  Skills | Skills  Skills |

**Skills:** R & Python Programming, MS Excel, Adobe Photoshop, Adobe Illustrator

**Certifications**

* **Data** **Science** **Orientation** **Certificate**, Organization Name  **YYYY**
* **Tools** **for** **Data** **Science** **V2**, Organization Name **YYYY**
* **Data Science Orientation**, Coursera YYYY
* **Tools for Data Science**, Coursera YYYY
* **Adobe Photoshop**, Information Technology University YYYY
* **Adobe Illustrator**, Information Technology University YYYY

**Professional Experience**

*Your Designation*, OrganizationName **MM/YYYY –** Present

Answer the following questions: Who did you report to? What tasks did you excel at? What did you learn? What are you proudest of having done here?

**If you haven’t been working for some time:** *Took a career break to look after an ailing relative/recover from an ailment. Used this time to focus on professional development.*

*Your Designation*, OrganizationName **MM/YYYY – MM/YYYY**

Answer the following questions: Who did you report to? What tasks did you excel at? What did you learn? What are you proudest of having done here?

**Education**

**If your degree is paused, use the format below:**

Master of Science, **Computer** **Science**, National University of Science and Technology (NUST) (*Paused*) 2020

**If it’s not paused, use this format:**

Bachelor of Science, **Statistics**, **College of Statistic Sciences**, University of the Punjab YYYY

CGPA: (if it’s 3+, otherwise remove this line)

Projects:

* **Multiple Linear Regression Application**: Assessed the overall economic performance of the Russian Federation by applying A, B, and C data techniques. Write about this in a little more detail.
* Can you add one more project?

Thesis:

Please enter your thesis title and a brief description of it.

**Volunteer Experience**

Duties Towards People, Charity Fundraiser 2019

**Awards**

1st Place, Python Test, Organization Name 2019

**Other**

Tutor, HAF Sciences YYYY

Privately teaching science subjects, including chemistry, physicals, and biology, to middle-school children. Undertook this initiative prior to graduation.